

Chipping Sodbury Cricket Club

Youth Policies 2020



V2020.1

Chipping Sodbury Cricket Club is committed to ensuring that all Children (boys and girls under the age of 18) participating in cricket have a safe and positive experience. This document details the policies for Chipping Sodbury Cricket Club's youth section.

Please read this document, and retain it for your records so that you fully understand what you can expect from Chipping Sodbury Cricket Club, and what Chipping Sodbury Cricket Club can expect from you.

1 Data protection

We retain personal data collected through our registration form to run the club effectively, but must ensure that we comply with legislation.

- a. The Club will use the information provided on the youth registration form (together with other information it obtains about the player) to administer his/her cricketing activity at the Club, and in any activities in which he/she participates through the Club, and to care for and supervise activities in which he/she is involved.
- b. The club will disclose the information to DBS vetted coaches and junior co-coordinators within the club for administering matches and training sessions. In some cases this may require the Club to disclose the Information to County Boards, Leagues and to the England and Wales Cricket Board.
- c. In the event of a medical issue or child protection issue arising, the Club may disclose certain information to doctors or other medical specialists, and/or to police, children's social care, the Courts and/or probation officers, and potentially to legal and other advisers involved in an investigation. The person completing the youth registration form must ensure that each person whose information you include in the form knows what will happen to their information and how it may be disclosed.
- d. The Club will not retain personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as players are registered with Chipping Sodbury CC as a member.

2 Club Changing Policy

We act responsibly to ensure appropriate changing arrangements are in place for Boys and Girls.

- a. Team Managers will ensure that appropriate changing arrangements are in place for Youth matches involving boys and girls.
- b. All Parents/Guardians/Carers must be aware that there are circumstances in non-youth matches under which players under the age of 18 years may find themselves changing in the presence of older persons. If any Parent/Guardian/Carer is not comfortable with this arrangement, then it is their responsibility to inform the club's Welfare Officer and also to ensure that their child does not enter changing facilities at any time.
- c. Children who do not wish to change or shower with adults are under no obligation to do so, and are advised to change and shower at home.

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3 Matches and Training sessions

We have appropriate arrangements in place for care and supervision of children at Matches and Training.

- a. All Children under 13 (AllStars / Dynamos / U9s / U11s U13s) must be supervised at Training Sessions and Matches by a Parent/Carer. If in exceptional circumstances you need to leave your child, you need to inform the team Manager/Coach.
- b. It is the responsibility of Parents/Guardians/Carers to notify the coach if they will be late or unable to pick their child up after a Training Sessions and Matches. Whilst Coaches and Club Staff will be responsible for the Children in their care when training or taking part in matches, if a child is not collected within 15 minutes of the end of a session, the coach should phone the parents/Carers, if they cannot contact the Parents/Guardians/Carers then the Emergency number from the registration details should be phoned.
- c. Parents/Guardians/Carers are responsible for the safe delivery and collection of their child for at Training Sessions and Matches. Before the start of the season away fixtures will be available so that there is an opportunity for parents/Carers to make appropriate arrangements. It is not the responsibility of the Coach or Team Manager to transport or arrange transport for children to and from Training Sessions and Matches.

4 Photographic Images & Video

We may need to film children for publicity or technical Coaching analysis, but will act responsibly in seeking permission and our use of photographic media.

- a. Photographs / images are not to be taken at matches or training without the prior permission of the Parents/Guardians/Carers of the children. This permission will be documented through the Youth Membership form.
- b. The children should be informed that a person will be taking photographs.
- c. The children should be informed that if they have concerns they can report these to the coach or team manager.
- d. Concerns regarding inappropriate or intrusive photography should be reported to the Club Welfare Officer and recorded in the same manner as any other child protection concern.
- e. Photographs of your child may appear in the local press, Chipping Sodbury CC website, CSCC Social media sites (e.g. Facebook etc) and league handbooks (we try to ensure that names do not appear next to the photos).
- f. Where possible the club will ask for parental permission to use your child's image and wherever possible show the image to the parents and child in advance. This ensures that they are aware of the way the image will be used to represent Cricket and the Club.
- g. Where possible the club will ask for the child's permission to use their image. This ensures that they are aware of the way the image is to be used to represent Cricket and the Club.
- h. The club will only use images of children in appropriate kit (training or competition), to reduce the risk of inappropriate use, and to provide positive images of the children.
- i. The club will encourage the reporting of inappropriate use of images of children

If you are concerned, report your concerns to the Club Welfare Officer

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5 Trips away from the club

We ensure that we have appropriate arrangements in place for care and supervision of children when they are undertaking trips away from the club.

- a. If a trip is planned we will act responsibly appointing a Team Manager with clear roles and responsibilities
- b. Team Managers should establish and communicate the following types of information to Parents/Guardians/Carers:
 - Why the trip is planned – it's reason / purpose.
 - When the trip will take place – date, times including time of departure and estimated time of return.
 - Where the trip is to – destination, venue.
 - Meeting points – at the home and/or the away venue as appropriate.
 - Staffing arrangements – Name and contact details for the Team Manager responsible for the trip.
 - Kit / equipment requirements.
 - Cost implications – i.e. competition fee, spending / pocket money, any cost of transport.
 - Name and contact number of the person acting as the 'Club Home Contact'.
 - Arrangements for food and drink.
 - Team Managers must have up to date emergency contact details and relevant medical information with them during the away trip for all children who are taking part for whom they have a duty of care.

6 Missing Children

A child going missing could be an extremely traumatic event for adults and for children. We ensure that everyone is aware of some simple pre-defined guidelines to minimise panic levels, ensuring that the missing child can be found in an organised and efficient way. Hopefully no child will ever go missing from a club/team event, if they do then please remember most children are found within a few minutes of their disappearance.

- a. Coaches or Managers should ensure the other children in the club's care are looked after appropriately while a search for the child concerned is organised.
- b. The club should inform the child's Parents/Guardians/Carers if they are present at the event, or nominate an appropriate person to telephone them and advise them of the concern.
- c. The club will organise all available responsible adults by areas to be searched.
- d. The area in which the child has gone missing will be searched including changing rooms, toilets, public and private areas and the club grounds.
- e. It will be requested that all those searching report back to a nominated adult at a specific meeting point.
- f. This nominated person should remain at this specific reference point and must be making a note of the events, including detailing a physical description of the child including approx. height, build, hair

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and eye colour as well as clothing the child was wearing and where / when they were last seen, as this will be required by the police. If the search is unsuccessful you should then report the concern to the police.

- g. A report should go to the police no later than 20 minutes after the child's disappearance is noted, even if the search is not complete.
- h. If the police recommend further action before they get involved, follow their guidance.
- i. If the police act upon the concern always be guided by them in any further actions to take.
- j. At any stage when the child is located, the appropriate adult must inform all adults involved including the parents, searchers and police if they are by then involved.
- k. All missing child incidents will be notified at the very earliest opportunity to the Club Welfare Officer, who must immediately notify the County Welfare Officer.

7 Children Playing in Open Age Cricket

We recognise that Chipping Sodbury CC has a duty of care towards all young players who are representing the club playing alongside adults.

- a. This duty of care has been interpreted in two ways in adult matches:
 - Not to place children in a position that involves an unreasonable risk to that young player, taking account of the circumstances of the match and the relative skills of the player.
 - Not to create a situation that places members of the opposing side in a position whereby they cannot play cricket as they would normally do against adult players.

In addition the following specific ECB requirements apply to young players:

- b. All children who have not reached their 18th birthday must wear a helmet with a faceguard when batting and standing up to the stumps keeping wicket in adult or Youth matches and practice sessions. Parents are strongly advised to comply with ECB Guidance¹ which recommends that helmets conform to British Standard **BS7928:2013**. Parental consent not to wear a helmet will not be accepted in adult matches. A young player acting as a runner must also wear a helmet even if the player he is running for is not doing so.
- c. The current ECB fielding regulations must be adhered to and enforced by the umpires and captain. The umpires are empowered by these fielding regulations to stop the game immediately if a young player comes within the restricted distance.
- d. The umpires and the opposing captain must be notified of the age group of all players participating in an adult match who are in the Under 18 age group or younger even if the player is not a fast bowler. This requirement also covers any young player taking the field as a substitute fielder.
- e. Any Child in the Under 13 age group² (and above) must have consent from a parent or guardian (confirmed through Youth Registration form) before participating in open age (adult) matches. Guidance related to changing and showering must be adhered to.

¹ ECB Guidance can be found at: <https://www.ecb.co.uk/concussion-in-cricket/helmets>

² School year 8, and aged 12 years old on 1st September of the preceding year.

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- f. Players in the U12 age group (and below) are not allowed to play competitive (league) cricket with adults. This applies with or without written permission from parents or guardians.
- g. Players in the U12 age group of exceptional ability³ (above district age group standard) may play competitive (league) cricket with adults subject to approval by the Head of Youth Cricket.
- h. Players in the U12 age group and below (school year 7 and below) can (exceptionally) play in friendly matches (e.g. Dads v Lads, etc) at the discretion of the Head of Youth Cricket. The child must have consent from a parent or guardian (confirmed through Youth Registration form) before participating in friendly open age (adult) matches. The guidance related to changing and showering must be adhered to.
- i. The club can apply more strict restrictions on the participation of young players in open age (adult) matches at the discretion of the (adult) selection committee.
- j. It is strongly recommended that a Parents/Guardians/Carers or other identified responsible adult is present whenever a player in the Under 13 age group or younger plays in an open age (adult) match. This could include the captain or other identified adult player taking responsibility for the young player.

8 Anti-Bullying

We are committed to providing a caring, friendly and safe environment for all of our children so they can train and play in a relaxed and secure atmosphere. Bullying of any kind is unacceptable at our club. If bullying does occur (including through Social Media e.g. Facebook etc), all children should be able to tell and know that incidents will be dealt with promptly and effectively. We are a 'TELLING club'. This means that anyone who knows that bullying is happening is expected to tell the staff and officials.

- a. Report bullying incidents to the Club Welfare Officer.
- b. In cases of serious bullying, the incidents will be reported to the ECB Child Protection Team for advice via the County Welfare Officer.
- c. Parents should be informed and will be asked to come in to a meeting to discuss the problem.
- d. If necessary and appropriate, police will be consulted.
- e. The bullying behaviour or threats of bullying must be investigated and the bullying stopped quickly.
- f. An attempt will be made to help the bully (bullies) change their behaviour.
- g. In addition no comments may be posted on social media sites which are detrimental to leagues, officials, clubs, players or the game in general.

9 Bad Behaviour

Hardball cricket involves risk of injury. It is important that players are focused fully on the game, both in training and matches, whether actively involved or not. To ensure the safety of all those

³ Players who are in the County U12 age group squad, are able to play open age group cricket if they are a minimum of 11 years old on 1st September of the year preceding the season and approved the head of Youth.

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involved, and fairness of opportunity to all, each team will set its own discipline guidelines that team managers are comfortable with.

In general teams will apply the following types of rule to manage bad behaviour:

- a. Single incident in a session. Children will sit out part of a session with timeouts or yellow cards being given for one off instances of bad behaviour if a child is rude, disruptive or using offensive language.
- b. Prolonged bad behaviour in a session. Will incur exclusion from next training session or matches with parents receiving an email to explain.
- c. Serious incident or prolonged bad behaviour over a number of sessions. Whilst every effort will be made to avoid this stage, if it is reached then the parents and the child will be spoken to and the matter will be referred to the senior management committee. Sanctions may involve suspension from training and matches for the remainder of the season, or even expulsion from the club.

10 Outdoor Practice Nets

The outdoor nets will be available for use from approx April to September each year. In order to protect the nets from damage and ensure fair use for all club members of Chipping Sodbury CC guidelines will be issued by the committee; however the following must be adhered to:

- a. Metal Spiked footwear must not be worn at any time on the batting area.
- b. Helmets must be worn by all junior players whilst facing hard balls.
- c. Appropriate protective kit (pads, gloves etc) must be worn whilst batting in the nets.
- d. Batsmen must avoid tapping their bats firmly as prolonged tapping will cause excessive wear at the crease on the matting.
- e. No climbing on the netting.
- f. CSCC and BPCC Members Only.
- g. All kitbags to be left outside the Nets Area.
- h. Litter is to be placed in the litter bins.